

Session/Lesson Plan

Programme Title: CSAS appreciation course		
Session Title: CSAS course	Duration of session: 1 ½ days	
Trainer: ██████████	Group: CSAS Staff	Number of learners:
Venue: ██████████	Date: ████ ████ ████	NYK
Aim(s): To give an appreciation of the role and powers of CSAS persons		
<p>Learning Outcomes: (You can navigate around the document by selecting the first section of a learning outcome to go to the session content relating to that learning outcome and then return home)</p> <p>By the end of the course the learners will be able to;</p> <p>Have an awareness of the following:</p> <ol style="list-style-type: none"> 1. The Role of Accredited person 2. The Human Rights Act 3. Vulnerability Assessment Framework 4. Use of force continuum 5. Incident reporting 6. Issuing a PND 7. Alcohol and Tobacco 8. Sec 5 P.O.Act 1986 and ASB 		

- 9. Litter
- 10. Criminal damage
- 11. Directing traffic
- 12. Traffic practical
- 13. Knowledge check

(Please number the objectives and indicate in the content grid overleaf where they will be met)

How have you promoted equality and valued diversity in planning & preparing this session?

All students to be included in an icebreaker, any identified learning difficulties to be identified to the trainer prior to the start of the session. Any identified in session should be facilitated by the trainer, e.g. scribing or reading out facts.

How have you embedded citizen focus in planning & preparing this session?

N/A

What have been your considerations in relation to health and safety in planning & preparing this session?

Is risk assessment documentation attached?

(Please delete as applicable) No

If 'No', where is it located? (each classroom has been risk assessed and can be obtained if required)

Resources required (including relevant references, documents and / or policies)

Flip chart/ Marker pens / Hand outs / Pens

Timing <small>(from start)</small>	Session Content		Resources to be used	Learning Outcome achieved	Methods for monitoring learning/assessment of learning
	Teacher/Trainer Activities	Learner Activities			
0-5 min	Introduce course and each other, Maslow/admin etc.	Distribute course handouts			
5-15	Role of Accredited person. Open power point and go through each slide. Question students on their current knowledge and experiences	Listening and engaging in a group discussion.	Power point computer and projector / screen.	1	Monitor discussion, questions and answers
15-35	Human Rights Act 1998. Open power point and go through each slide. Discuss issues and points re HR Act	Listening and engaging in a group discussion.	Power point computer and projector / screen.	2	Monitor discussion, questions and answers
35- 50	Vulnerability Assessment Framework. Discuss issues relating to vulnerable people within their role	Listening and engaging in a group discussion.	Power point computer and projector / screen.	3	Monitor discussion, questions and answers
50-60	Use of Force continuum. View the diagram and explain the process.	Listening and engaging in a group discussion.	Power point computer and projector / screen.	4	Monitor discussion, questions and answers
	Refreshment break 20 mins.				

CSAS day and a half training

0-10	Incident reporting. Open power point and go through each slide. Discuss practicalities within their role	Listening and engaging in a group discussion.	Power point computer and projector / screen.	5	Monitor discussion, questions and answers
10- 50	Issuing a PND. Discuss issues relating to issuing a PND in their role. Complete a practice PND	Listening and engaging in a group discussion.	Power point computer and projector / screen.	6	
50- 80	Alcohol and Tobacco. Open power point and go through each slide. Fully explain legislation and practical use of the legislation	Listening and engaging in a group discussion.	Power point computer and projector / screen.	7	Monitor discussion, questions and answers
	Lunch Break 45 mins				
0 - 35	ASB & section 5 P.O. Act 1986. Open power point and go through each slide.	Listening and engaging in a group discussion.	Power point computer and projector / screen.	8	Monitor discussion, questions and answers
35- 75	Litter offences. Discuss offence of Littering and points to prove	Listening and engaging in a group discussion.	Power point computer and projector / screen.		Monitor discussion, questions and answers
	Refreshment break 20 mins.				
0 - 40	Criminal Damage. Discuss offence of criminal damage and points to prove	Listening and engaging in a group discussion.	Power point computer and projector / screen.		Monitor discussion, questions and answers
40- 70	Practical PND session	Scenario based PND issue	Blank tickets, role play info		Supervise practice session and provide feedback
	End of day. Plenary	Any questions recap and clarification if required			

	Next Day.				
0- 30	Traffic control. Open power point and go through each slide.	Listening and engaging in a group discussion.	Power point computer and projector / screen.		Monitor discussion, questions and answers
30- 60	Traffic practical. Students to put into practice what was learnt the day before, Traffic control and direction and creating safe areas and tapers.	Students engage in practical's	Car park area and cones		Assess practical's, provide feedback
60- 80	Knowledge check. Students given knowledge check	Students complete this knowledge check	Knowledge check sheets, Pens		Mark and give appropriate feedback. Recap any deficiencies
	End of day. Plenary	Any questions recap and clarification if required			

Post-session delivery reflection/evaluation		
What went well	Areas for personal development	Modifications for subsequent session delivery

Notes